Southern Connecticut State University  
Writing Across the Curriculum Committee  
Meeting Minutes  
November 14, 2013

Participants: M. McDaniel, E. Schmitt, D. Flynn, T. Ferrucci (non-voting), W. Hochman, D. Carroll (non-voting)  
Electronic Participation: K. Burke, K. Lacey, G. McVerry  
Absent: P. McBrine

1) Announcements
   a. Writing Program announced that they are working with the LEPC in developing e-portfolios within the LEP for writing competency

2) Proposals
   a. PCH 351 6-0-1 approved
   b. PSY 208 5-0-0 approved with clarification

3) Old Business
   a. Writing caps proposal
      a. Discussion of a caps in writing classes led to a desire for more information, including:
         i. At how many students would professors no longer be willing to teach W classes?
         ii. How many hours does a W course professor spend on grading?
      b. Discussion of re-submitting proposal to the provost in Spring 2014.
   b. W course requirement distribution
      a. Discussion of a W course requirement in the LEP Tier 2.

4) New Business
   a. Inviting Deans
      a. Discussion about the need to clarify the roles of the writing program versus WACC to the deans. As well as create a unified policy about W courses in winter session, intersession and summer session C.
      b. Decided that the chair of WACC and the two Writing Program directors will meet with the deans soon.
   b. End of year celebration/development for W course professors
      a. Will be held during finals week, details forthcoming

5) Suggestions
   a. Discussion of creating a Faculty Development for W course professors at the beginning of the year, or advertising (or even requiring) the Teaching Academy for W course professors.
   c. Discussion of creating a W course Faculty Award