WACC 2/22/18
Meeting Minutes

Present: Elizabeth Kalbfleisch, Richard Zipoli, Marie McDaniel, Matt Miller, Yan Wei and Claire Novosad (chair)

1. We started with a discussion of current W proposals:
   a. PSY 361 Industrial-Organizational Psychology (Budnick)  
      - Approve 5:0:0
   b. ANT 211 Writing Culture: The Art of Ethnographic Writing (McGill) 
      - Approve 5:0:0

2. Marie summarized the discussion at the last UCF meeting that occurred in response to the resolutions made during the 2/8 WACC meeting.

3. Co-Chair: Marie McDonald was elected co-chair, with the understanding that she cannot attend the Tue. morning Steering committee meetings.

4. Liz announced she will no longer be WACC director as of Fall 2018.

5. We discussed creating a document for the ‘new’ UCF WACC committee (that will be created in Fall 2018) for our ideas regarding for best practices, rationales, and ideas about the Writing Intensive Proposal.

6. Proposals: We intend to make changes to the proposal form for new W courses this semester. These changes are intended to make the proposal more streamlined, and easier for both the proposer to complete and the committee to assess. We also intend to make a shift away from only looking at the aspects outlined in the current proposal, which primarily focuses on the revision process and word count. While we still regard the revision process as being important for students, there is an understanding that revision can be incorporated into a course in many ways.

   • To begin this process of changing the proposal form, Liz will take a look at the current guidelines and modify the document with consideration for skills, academic literacy, and disciplinary writing. It is currently behaviorally based (as it is focused on the total word count, the revision process, etc.) and we intend to make it more skills based. In addition to our goal of making the proposal process easier, this approach will allow courses to be able to evolve over time (in terms of assignments, readings, etc.) since the course will be assessed on the skills it intends to impart to students rather than specific assignments. She will distribute this to WACC members before the 3/8/18 meeting.

   • Richard suggested addition to the WACC website: A guide for new proposals, with a decision tree for proposers. We will explore this idea more as the new proposal form nears completion.

Respectfully submitted to the UCF,
Claire Novosad