WACC Meeting Minutes

February 7, 2019

Members present: Robert Smith (Chair), Marie McDaniel, K.C. Councilor, Kristi Maynard, Judy Terpstra

Absent: Anthony Richardson, Claire Novosad, Matthew Miller

1. No Proposals
2. Writing Contest- Will Hochman Excellence in Writing Award
   a. Seniors with a GPA or at least 3.0
   b. Submit a paper from a W course (more than 2 pages, less than 10 pages, excluding references)
   c. Brief statement from faculty in support
   d. Submit an unofficial transcript
   e. Submit to me: mcdanielm4@southernct.edu
   f. Need to make Faculty wide, student wide announcements
   g. Also announce in UCF
   h. And emails to Department chairs
   i. “The Writing Across the Curriculum Committee is pleased to announce the competition for the Will Hochman Excellence in Writing Award (presented at the Honors Convocation). Seniors with at GPA at or above a 3.0 are invited to submit: a paper from a W course or HON class (more than 2 pages, but less than 10, excluding references); an unofficial transcript; and a brief statement of support from a faculty member attesting to the student’s writing ability, to the Director of the Writing Center, Dr. Marie McDaniel at mcdanielm4@southernct.edu by February 28th.”
3. Discussion of Steering Committee attendance
   a. Since Robert Smith can’t attend Tuesday morning, Claire Novosad has agreed to attend
   b. Attendance at the Steering Committee Meetings will be shared among members for this semester- with Judy Terpstra, KC Councilor, Claire Novosad, and occasionally Robert Smith
4. Discussion of encouraging more W courses under the pilot
   a. We need professors in HHS to do pilots- will be asking specific professors
   b. And more 100 level, 200 level W courses
      i. Especially those in Tier 2
      ii. W courses in Tier 2- we would like to all have embedded tutors
      iii. Need to encourage more W courses in Tier 2
      iv. So will contact department chairs, asking for more Tier 2 W courses…
   c. We need more W courses, please, please, please encourage your departments to submit W course proposals
5. Discussion on How to encourage Faculty Writing Professional Development
a. Idea: Webinars through Kaltura, everyone to create an outline and resources to use in such a webinar
   i. Webinar on how to write a W course proposal (Marie)
   ii. APA versus MLA Module (Judy)
   iii. Available campus writing resources when teaching a W course, or helping students write (Kristi)
   iv. How to do writing assessment- creating writing goals (Marie)
   v. Creating a rubric (Robert)- will be sharing
   vi. Creating a clear writing assignment (KC)

b. Idea: A certificate if you did all the Webinars in a year (5)

6. Adjournment 10:40am
7. Exigencies Granted for Spring 2019
8. Adjournment 10:10