WACC Meeting Minutes
February 21, 2019

Because of snow met on Webex!

Members present: Robert Smith (Chair), Marie McDaniel, K.C. Councilor, Judy Terpstra, Claire Novosad

Absent: Anthony Richardson, Matthew Miller, Kristi Maynard

1. No Proposals
2. Revised Course Proposals, if a W
   a. Motion: All Revised Course Proposals, if the course is already designated as a W, should also be reviewed by the WAC Committee, who will then determine if the W designation can remain, or if further review is needed.
   b. Approved 5-0-0
3. W waiver applications
   a. Need to revise to include more information
      i. at top of form: W course waivers using courses taken prior to Fall 2019 will be considered using old W course requirements.
      ii. Attach old W course requirements to the W waiver form
      iii. Add a section on independent study as a W
4. Discussion on How to encourage Faculty Writing Professional Development
   a. Idea: Webinars through Kaltura, everyone to create an outline and resources to use in such a webinar
      i. Webinar on how to write a W course proposal (Marie)
      ii. APA versus MLA Module (Judy)
      iii. Available campus writing resources when teaching a W course, or helping students write (Kristi)
      iv. How to do writing assessment- creating writing goals (Marie)
      v. Creating a rubric (Robert)- will be sharing
      vi. Creating a clear writing assignment (KC)
   b. Idea: A certificate if you did all the Webinars in a year (5)
   c. Outlines due in two weeks
   d. Will talk to Bo Z. in adaptive technology to assist on platform use, and creation of a certificate for continuing ed and professional development
5. Writing Contest- Will Hochman Excellence in Writing Award
   a. “The Writing Across the Curriculum Committee is pleased to announce the competition for the Will Hochman Excellence in Writing Award (presented at the Honors Convocation). Seniors with at GPA at or above a 3.0 are invited to submit: a paper from a W course or HON class (more than 2 pages, but less than 10, excluding references); an unofficial transcript; and a brief statement of support from a faculty member attesting to the student’s writing ability, to the Director of the Writing Center, Dr. Marie McDaniel at mcdanielm4@southernct.edu by February 28th.” Award is $500.
   b. We will wait to see the quality and quantity of submissions before we determine if any changes need to be done next year.
6. Advisory Committee Meeting
   a. Member: WAC Committee, Sousan Arafah
b. Discussion of hiring grad students and professional tutors

c. Writing Retreats, 9-10 intensive
   i. Concentrated environment to write?
   ii. Need some sort of instruction and support
   iii. Different forums for different “problems”
      1. Task management
      2. Punctuation
      3. Direct quotes versus paraphrasing
      4. Citations
      5. Literature reviews
      6. Use of peer reviewed articles
   iv. Maybe workshop leaders be compensated!

Adjournment 10:50am