WACC Meeting Minutes
March 28, 2019

Members present: Robert Smith (Chair), Marie McDaniel, K.C. Councilor, Claire Novosad
Participating electronically: Anthony Richardson, Judy Terpstra, Kristi Maynard
Absent: Matthew Miller

1. W Proposals
   a. WLL 211: Introduction to Linguistics
      i. Needs to be revised for recent paperwork
      ii. Revise and Resubmit
   b. HIS 398: Special Topics: Myth and Legend in the Middle Ages
      i. Approve 5-0-0
   c. HIS 398: Special Topics: Utopia
      i. Approve 5-0-0
   d. MKT 420: Global Marketing
      i. Might have under 50% out of class writing assignment
      ii. Revise and Resubmit
   e. MKT 450: Strategic Marketing
      i. Needs the right memo (the one included is from 420)
      ii. Might have under 50% out of class writing assignment
      iii. Revise and Resubmit
   f. PSC 365: Research Methods in Political Science
      i. Needs to be revised for recent paperwork
      ii. Revise and Resubmit
   g. PSC 475: Capstone Seminar
      i. Approve 5-0-0

2. Cindy Schofield- helping with WACC proposal

3. Teaching Academy
   a. Teaching Academy will focus on Writing
      i. Monday, May 20th
      ii. Hopefully call comes out soon

4. Announcement- Need help for W course proposal
   a. Email Marie McDaniel (mcdanielm4@), and get free books!

5. Other Workshops to be put on Kaltura (continuing work)
   a. Webinar on how to write a W course proposal (Marie)
   b. APA versus MLA Module (Judy)
   c. Available campus writing resources when teaching a W course, or helping students write (Kristi)
   d. How to do writing assessment- creating writing goals (Marie)
   e. Creating a rubric (Robert)- will be sharing
   f. Creating a clear writing assignment (KC)
g. Need to talk to Bo Z. in adaptive technology to assist on platform use, and creation of a certificate for continuing ed and professional development

6. Writing Retreats, 9-3 intensive (continuing)
   a. Looking for faculty to get involved
      i. Will be one day for each theme?
      ii. Still working on this
      iii. If you are interested let us know!
   b. Concentrated environment to write?
   c. Need some sort of instruction and support
   d. Different forums for different “problems”
      i. Task management
      ii. Punctuation
      iii. Direct quotes versus paraphrasing
      iv. Citations
      v. Literature reviews
      vi. Use of peer reviewed articles
   e. Maybe workshop leaders be compensated!

7. Adjournment 10:55am