Undergraduate Curriculum Forum
AGENDA
Adanti Student Center, Room 301A
Thursday, November 5, 2015

I. Call to order
II. Announcements
III. Approval of UCF minutes of October 22, 2015

IV. Standing Committee Reports
   a. NMC – Notifications Management Committee
   b. LEPAC – LEP Approval Committee (ad hoc committee)
   c. WACC – Writing Across the Curriculum Committee
   d. UWIC – University Wide Impact Committee
   e. PRAC – Program Review and Assessment Committee
   f. LEPC – Liberal Education Program Committee

V. TAP-FIRC – TAP Faculty Implementation Review Committee

VI. Special Topics Courses
   a. ENG 198 Writing arguments for non-native and heritage English Language Speakers

VII. New Business
   a. UCF Steering Committee Motion

      UCF charges LEPC to develop options for reducing the LEP by 3-6 credits. Broad faculty input should be sought. LEPC is encouraged to consider achieving reductions in a variety of ways: e.g., merge two requirements, eliminate a requirement, embed a requirement in another requirement, etc.

VIII. Adjournment
I. Call to order

Called to order at 9:36 am. A quorum (50% + 1) was reached at 9:36 am

II. Announcements

a. Renewal seminar tomorrow between 1-2pm, Room 319 in new science building hosted by Jeff Webb and Betsy Roberts

III. Approval of UCF minutes of October 8, 2015

A. Minutes approved

IV. Standing Committee Reports

A. NMC – Notifications Management Committee

1. Motion to approve Revised Course Proposals

BIO 102 - Zoology
BIO 103 – Botany
GEO 460 – Geographic Information Systems for Environmental and Spatial
JRN 330 – Public Relations Workshop
MUS 330 – Improvisation in Contemporary Music Culture

Motion approved unanimously

2. Motion to Approve New Course Proposals

ESC 460 - Geochemistry
Motion approved unanimously

3. Motion to Approve Revised Program Proposals
BS ANT_CONC_Archaeology
BS ANT_CONC_Biological
BS ANT_CONC_Cultural
BS ANT_CONC_General
BS ANT_CONC_Linguistics
BS Mathematics_CONC_Secondary Education

Motion approved unanimously

Minutes of October 15, 2015 were received

B. LEPAC – LEP Approval Committee

Motion to approve LEP Courses
GEO 345 – Africa (T3)
PSC 220– Grassroots Democracy: Cities and States (T2/AE)
GEO 270 – The Environment, Geography, and Marine Sciences (T2/CD)

Motion approved unanimously

Minutes of October 15, 2015 were received

C. UWIC – University Wide Impact Committee

Motion to approve concentration/program
BS Earth Science – Concentration, General Earth Science (120 credit program)

Motion approved unanimously

Minutes of October 15, 2015 were received

D. PRAC – Program Review and Assessment Committee
Announcements:
1. Board of Regents requires just an institutional summary of a self study along with a report of enrollment. The entire self-study will not be sent.
2. Suggested dates and timelines for assessments and deadlines are available on the PRAC website.
3. School of Business program review will be consolidated and postponed until fall of 2019 to align with external accreditation

Discussion – Question to the committee: who is responsible to write institutional summary? PRAC will investigate and get back to UCF.
Minutes of October 15, 2015 received

E. WACC – Writing Across the Curriculum Committee

Motion to Approve new W course proposals
GEO/WMS 298: Geographies of Identity
SED 355: Educating Individuals with Moderate and Severe Disabilities

Motion approved unanimously

Minutes of October 15, 2015 received

F. LEPC – Liberal Education Program Committee

Discussion:
Michael Ben Avie presented data to the committee on student learning and Student Opinions Survey data regarding their learning. Michael plans to hold small group meetings for the university at large to share data on student learning in particular on LEP. All are welcome to attend.
Assessment of LEP continues to be an ongoing discussion within the committee.

Question from UCF regarding the data from Michael Ben Avie and if it will be available on web in future – committee will get clarification for next meeting.

Minutes from October 15, 2015 received

V. TAP Faculty Implementation Review Committee

The most current versions of the Pathways can be found at: http://www.ct.edu/initiatives/tap#pathways. Advantage to the current website versus posting on SCSU website is the timeliness of any updates.

Motion to endorse Psychology pathway

Raised by Eric West and seconded by Jeff Webb

Psychology TAP unanimously endorsed

TAP report:
1. The following Pathways have been reviewed and endorsed by the UCF. The TAP statewide co-managers have been informed of our action.
   a. Biology
   b. History
   c. Sociology
   d. Political Science
   e. Communication
2. The following Pathways have been reviewed by TAP-FIRC and have been sent to their respective SCSU Departments for review:
   a. Chemistry
   b. Math
   c. Social Work
   d. Criminology has been reviewed by TAP-FIRC. The Pathways group is making minor modifications to the Pathway. Once these are completed, the Pathway will be sent to the Sociology

3. Review by TAP-FIRC of the following Pathways has been delayed so that the Pathways groups can revised the proposals:
   a. Accounting
   b. Marketing, Finance, Management

4. The following Pathways are still in the review process:
   a. Nursing (temporary exemption)
   b. Computer Science
   c. Media

5. The following Pathways comprise Round 4. A call has gone out to the Provost for representatives. Once the representatives have been identified a general assembly system-wide meeting will take place. A meeting will also be held at Southern with the representatives to explain the process to them and discuss our priorities.
   a. Early Childhood Education
   b. Elementary Education
   c. Exercise Science
   d. Foreign Language
   e. Music
   f. Physical Education
   g. Physics
   h. Special Education
   i. Theatre
   j. Visual Arts

Discussion – many questions about TAP pathways and what is the plan for programs not currently in the pipeline for future work once Round 4 is completed (e.g., secondary education, women’s studies, etc.)

Reviewed the charge of TAP and the focus of the pathways to streamline a seamless transition for students from community colleges to the university system. Discussed the role of the two TAP co-chairs and the need to continue to communication to them about underrepresented programs in the pathways. One suggestion was to examine ways to provide information to community college advisors about the various programs at the university level, especially for those students unaware of possibilities and graduating with a Liberal Arts degree. All agreed that the ideal is transparency and helping students to consider ways to communicate options to students via the website.
VI. Special Topics Courses
   a. CSC 398 Network Security
   b. GEO/WMS 298 Geography of Gender, Race and Class
   c. HIS/WMS 398 20th Century Britan and Fabian Feminism
   d. MDS 298 Managing Social Media
   e. PHY 398 High Energy Particle Physics
   f. PSY 398 Psychology of Consumer Behavior
   g. PSY 398 Human Emotions
   h. THR 398 Production and Stage Management
   i. NUR 498 Understanding Global Healthcare
   j. ART 398 Street Art

UCF Chair has logged these courses

VII. Old Business
Writing Program Proposal Motion #2

UCF endorses the goal of the Writing Program proposal to strengthen reading and writing across the curriculum. UCF charges WACC (in consultation with the Composition Coordinator and the Interim Writing Across the Curriculum Co-Directors) to examine the specifics of the proposal and return with a recommendation.

Motion remains tabled since the Provost was unable to make decision on position prior to this meeting.

VIII. New Business

The UCF Steering Committee Sense of the Body LEP Questions:

1. Do you want to reduce the total number of credits of the LEP?
2. Do you want LEPC to look at reducing LEP requirements for transfer students with 60+ credits?

Framing the conversation:

This question is being raised out of concern from some faculty re: the impact of the LEP on major and minor courses and concern from some students and administrators re: the impact of the the number of credits in LEP for timely graduation and undue burden for transfer students.

Reminder: A significant change to LEP and would require a faculty referendum vote.
Discussion today will NOT address specific reduction choices, only whether faculty would like to reduce the number of overall LEP credits.

There are 30 credits within LEP that align with TAP requirements (within those 30 credits are legislative mandates for learning outcomes) and cannot be changed without a replacement course or embedding those learning outcomes in other courses.

Remaining 18 credits are what is most easily available for options. See the TAP alignment chart here: [http://southernct.edu/faculty-staff/faculty-senate/ucf/SCSU_approved_TAP_articulation.pdf](http://southernct.edu/faculty-staff/faculty-senate/ucf/SCSU_approved_TAP_articulation.pdf)

**Discussion regarding the first question:** Do you want to reduce the total number of credits of the LEP?

Themes that emerged in the discussion: Faculty want the LEP requirements to be meaningful and to matter, i.e., provide important learning opportunities for students. Many faculty want students to have flexibility and choice in their program plans.

**Overall Sense of Various Departments on Reducing Credits**

<table>
<thead>
<tr>
<th>In favor</th>
<th>Against</th>
<th>Mixed</th>
<th>Still Talking</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounting</td>
<td>Art</td>
<td>Anthropology</td>
<td>Economics/Finance</td>
</tr>
<tr>
<td>Biology</td>
<td>English</td>
<td>History</td>
<td>Environment, Geography &amp; Marine Sciences</td>
</tr>
<tr>
<td>Chemistry</td>
<td>Music</td>
<td>Mathematics</td>
<td>Media Studies</td>
</tr>
<tr>
<td>Communication Disorders</td>
<td>Philosophy</td>
<td>Physics</td>
<td>Special Education</td>
</tr>
<tr>
<td>Communication</td>
<td>World Languages</td>
<td>Political Science</td>
<td></td>
</tr>
<tr>
<td>Computer Science</td>
<td></td>
<td>Women’s Studies</td>
<td></td>
</tr>
<tr>
<td>Education</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Earth Science</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Exercise Science</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>IDS</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Journalism</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Management</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Marketing</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nursing</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Psychology</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Public Health</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Recreation and Leisure</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sociology</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Social Work</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Theater</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Academic advisement</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>At large member</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Registrar’s office</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
IX. **Adjournment**
The meeting was adjourned at 10:50 am.

Respectfully Submitted:

Cheryl Resha
Notifications Management Committee
October 29, 2015
ELECTRONIC MEETING

**Present:** Corey Hannah (Co-Chair), Meredith Sinclair (Co-Chair), Braxton Carrigan, Jeff Dickens, Russell Engel, Md Shafaeat Hossain, Mehdi Houssain, Jen Ruggiero

**Absent:** Jeremy Chandler, Rich Glinka, Sean Grace, Mike Knell, Jessica Powell, Sophia Myers (UCF secretary)

**Call to Order:** 9:35am

**New Course Proposals**
REC 403 – Mediating Problems in Community Settings and Programs
   Motion to approve: (C. Hannah, 2nd J. Ruggiero)
   Vote: 8-0-0

**Revised Course Proposals**
PHI 296 – Ancient Philosophy
   Motion to approve: (C. Hannah, 2nd J. Ruggiero)
   Vote: 8-0-0

**LEP Course**

Adjournment
Meeting Agenda  
Liberal Education Program Approval Committee (LEPAC)  
Co-chairs – Cindy Simoneau, JRN and Deborah Weiss, CMD

Thursday, Oct. 29, 2015 – 9:35 – 10:50am, ASC 201

Present: Deb Weiss, Cindy Simoneau, Kim Laing, Mary Jo Archambault, Christine Dombrowski, Marty Hartog, David Chevan

A. Call to Order – 9:37

B. Announcements

C. Approval of Minutes – 10/15 meeting approved by e-mail vote

D. Approved Courses
   • PHI 370 – Philosophy of Education (RC – T2/CE)
     Vote: Approve 5-0-0
     Motion: Mary Jo Archambault   Second: Christine Dombrowski

G. New Business
   • HIS 190 – World History AP (NC -- T2/GA)

This proposal was submitted as a new T2 Global Awareness (GA) course in order to provide students who have taken Advanced Placement (AP) World History with credit for GA. After extensive discussion, the Committee decided that the proposal did not fall under the purview of LEPAC since this is not a Southern course and there is no intention of teaching the course here. The Committee recommended 1) following current protocol for AP courses that would recognize AP World History as a transfer elective with the code HIS 0100 and 2) deferring the decision as to whether the course fulfills the T2 GA requirements to the Director of the LEP as outlined in the SCSU Transfer Guide that states, “Courses shall be accepted for LEP credit that meet the stated Key Elements for the Tier 1 Competency or Tier 2 Area of Knowledge. The LEP Director shall consult with the appropriate department chair or Tier 1 area Coordinator to determine transfer credit.”

   • Discussion: LEP document revision—T1
   The Committee spent most of the meeting closely reviewing the Tier 1 form. The suggested revisions will be incorporated into the form and returned to the Committee members for further feedback

H. ADJOURNMENT – 10:50
Respectfully submitted by Christine Dombrowski
WACC held a virtual meeting.
Members Present: Deb Flynn (Chair), Maria Diamantis, Sanja Grubacic, Mary Kiarie, Marie McDaniel, Elena Schmitt

Members Absent: Karen Burke, Liz Kalbfleisch (ex-officio), Debby Carroll (ex-officio)

I. W course Proposals
   a. ENG 309: Rhetorical Strategies in Writing & Communication, Hochman
      i. Approve with clarification 5-0-0; clarify weight and manner of revisions, the proposal and syllabus contradict each other
   b. MGT 305: Organizational Behavior, Ranucci
      i. Revise & resubmit: note: revisions are mandatory; assignments must be based on analytical writing
   c. MGT 450: Business Policy & Strategy, Ranucci
      i. Approve with clarifications; include in syllabus that revisions are mandatory, clarify weight of revisions

Respectfully Submitted to UCF,
Deborah Flynn (Chair of WACC)
University-Wide Impact Committee  
Minutes 10/29/15


I. Call to Order  The meeting was called to order at 9:40 am (quorum reached).

II. Old Business

“IDS” Course Approval Process
At the previous meeting, we had decided on a name for multidisciplinary courses that were not IDS-major specific courses. We came up with the name Multidisciplinary (MDC) courses.

At this meeting, we worked on a definition of what makes a course MDC, discussed how to distinguish these courses from cross-listed courses, and the approval process for MDC courses.

At the next meeting, we will vote on the definition of an MDC course and the approval process for MDC courses. We will also discuss the scheduling process for MDC courses.
PRAC Meeting
October 29, 2015

PRAC did not meet
Liberal Education Program Committee Meeting

Thursday, October 29, 2015

9:15 – 10:50 – ASC 309

Agenda

Present: Polly Beals (chair), Liz Kalbfleisch, Siham Doughman, Nicole Henderson, Debby Carroll, Beena Achhpal, Bill Rowe, Mike Shea, David Pettigrew, Wes O’Brien, Jim Tait

The meeting came to order at 9:19.

Announcement: the UCF held a “sense of the body” discussion on LEP credit reduction on Oct 22. The majority of academic departments that voiced an opinion (21) want credit reduction. Five departments spoke against reduction and 8 were mixed or undecided. UCF will next offer some concrete directives to LEPC. The committee will take up the issue (again, building on conversations from last year) at its next meeting.

Ad Hoc Reports

- English Composition Program (Liz Kalbfleisch) and Writing Across the Curriculum (Debby Carroll) led discussion on ways to articulate and collaborate with LEP Tier 2. Tier 2 courses embed writing competency and many/most might also become W (or R) courses. Recent assessments of student work show where are some deficiencies.
- Do curriculum mapping to see where writing is taking place. Work with WAC, INQ, and ENG 112. Writing infrastructure is there; need to reveal it and find out what writing looks like in these different places in the curriculum.

Old Business

- Proposals for an Overall LEP assessment plan: what do we want to know, in the big picture? How do get faculty involved?

Meeting adjourned at 10:50.
Transfer Articulation Policy – Faculty Implementation Review Committee (TAP-FIRC)
Report to the UCF 11-5-15

Note: The most current versions of the Pathways can be found at:
http://www.ct.edu/initiatives/tap#pathways

1) The following Pathway(s) need(s) motions to approve and seconds:
   a. Chemistry
   b. Social Work
   c. Math

2) The following Pathways have been reviewed and endorsed by the UCF. The TAP statewide co-managers have been informed of our action.
   a. Biology
   b. History
   c. Sociology
   d. Political Science
   e. Communication
   f. English
   g. Psychology

3) The following Pathway(s) have been reviewed by TAP-FIRC and are awaiting responses from the respective SCSU departments.
   Criminology has been reviewed by TAP-FIRC. The Pathways group is making minor modifications to the Pathway. Once these are completed, the Pathway will be sent to the Sociology Department for review.

4) The following Pathway(s) are ready for review by TAP-FIRC
   Computer Science (to be reviewed by TAP FIRC on 11/13/15)

5) The following Pathways are still being worked on by the Pathways groups:
   a. Accounting
   b. Marketing, Finance, Management
   c. Media
   d. Nursing (temporary exemption)

6) The following Pathways comprise Round 4. All representatives have been identified. There will be a TAP Summit meeting on 11/13/15 at Manchester Community College. Prior to this meeting, there will be a TAP pre-summit meeting on campus on 11/5.
   a. Early Childhood Education
   b. Elementary Education
   c. Exercise Science
   d. Foreign Language
   e. Music
f. Physical Education

g. Physics

h. Special Education

i. Theatre

j. Visual Arts

Respectfully submitted,
Deborah Weiss, SCSU TAP-FIRC Representative