



Registrar's Office
501 Crescent Street
New Haven, CT 06515-1355

Phone: 203-392-5301
Fax: 203-392-7144

Email: registrar@southernct.edu
Web: www.southernct.edu/registrar

Withhold Directory Information

The Family Education Rights and Privacy Act of 1974 (FERPA) designates certain information contained in a student's record as "directory information", and grants the University the right to disclose "directory information" to anyone, without consent from the student.

The following data elements are defined as "directory information" at Southern Connecticut State University: name, mailing address, permanent telephone number, gender, dates of enrollment (including full or part time status), major field of study, date of graduation, honors, degrees and awards received, previous field of study, previous school attended, photo I.D., and participation in officially recognized activities and intercollegiate sports, including for members of athletic teams, age, class status, weight, height, high school and hometown.

Southern Connecticut State University is committed to the protection of the privacy of student records. Please complete and submit this form to request your directory information to be withheld from disclosure, except when required by law.

Student Information

Student ID #: _____

Last Name: _____

First Name: _____

Middle Initial: _____

Maiden/Other names used while attending SCSU: _____

Date of Birth: _____

Please select one from the following:

Currently Enrolled Previously Enrolled, dates of attendance _____

Primary Phone Number: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

I understand that this Withhold Request prohibits the University from verifying enrollment or degree status, and remains in continuous effect until such time as I notify the Registrar's Office in writing that I wish to revoke the hold.

Student Signature

Date

Registrar's Office Use Only

SPAPERS/Sprod National Student Clearing House Scanned To BDMS Athletics